



**FONDS DE
COMPENSATION**

TENDERING PROCEDURE AND GUIDELINES

Important information:

Proposals must be drafted in English (preference), German or French.

Proposals must be signed and submitted by electronic means via the Luxembourg Portal for Public Procurement Contracts (*Portail des marchés publics*) (the Portal). The Portal can be accessed using following web link (French and German only):

www.pmp.lu

Deadline for electronic proposal remittance: 24 July 2026 until 4:00 p.m. CET.

General information on Luxembourg public procurement policies is available on www.marches-publics.lu (French only).

Disclaimer:

The Public Procurement Directorate (*Direction des Marchés publics*) within the Public Works Department (*Département des Travaux publics*) of the Ministry of Mobility and Public Works (*Ministère de la Mobilité et des Travaux publics*) is responsible for public procurement legislation and its implementation in practice, including online public procurement procedures. The use of the Portal, which was developed by the Department of Public Works with the assistance of the Government IT Centre (*Centre des technologies de l'information de l'Etat* (CTIE)), is mandatory for this purpose.

The Department of Public Works has taken responsibility for creating a structure that can be requested by all contracting authorities to enable them to carry out their procurement electronically. This structure is embodied in the Public Procurement Portal Coordination Unit (*Service coordinateur du Portail des marchés publics*).

Fonds de compensation, 34-40, avenue de la Porte-Neuve, L-2227 Luxembourg

The main tasks of the coordinating service are:

- manage users and their access rights on the Portal;
- monitor the publication of notices initiated by the various contracting authorities registered on the Portal;
- update the content of the information part of the Portal;
- assisting users with the functionality of the Portal;
- provide training for contracting authorities;
- operate the Portal;
- manage the maintenance of the Portal;
- manage developments through the implementation of new functionalities;
- cooperate at European level on procurement by electronic means.

In this context, tendering companies are fully responsible of the registration and authentication process with regard to the Portal as well as the modalities in relation to the electronic submission and electronic signature of proposals. Thus, FDC cannot be held liable for any delay in the electronic upload and/or signing process, submitting and/or electronic signature issues or other technical or operational issues linked to the use of the Portal. FDC strongly advises any tenderer to familiarise well in advance with the Portal as well as the signing and submitting process and to avoid last-minute proposal uploads and delays.

FDC will not accept any proposals submitted after the deadline or with a non-digitally signed or with an invalid/non-certified digital signature.

In this context, a handbook from the Portal is included as Appendix 9 within the tender documents. Further information can also be gathered by accessing following websites:

<https://marches.public.lu/fr/procedures/dematerialisation.html>

<https://marches.public.lu/fr/procedures/dematerialisation/authentication-signature.html>

<https://pmp.b2g.etat.lu/?page=entreprise.EntrepriseHome>

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1 Preamble

1.1 Presentation of *Fonds de compensation*

Fonds de compensation (the FDC) was created with the purpose of letting the reserve of the Luxembourgish general pension insurance scheme benefit from financial markets movements by investing this reserve on the financial markets through a diversified portfolio subject to strict risk and return criteria.

To this end, FDC was created by the amended law of 6 May 2004 concerning the administration of the assets of the general pension insurance scheme. This law entrusted FDC with the management of the above-mentioned reserve, in particular through the intermediary of one or more collective investment schemes. The aforementioned law was amended by the law of 13 May 2008 concerning the introduction of a unified statute for the different private sector employees.

FDC, as a public institution, is subject to the supervision of the Minister of Social Security exercised through the General Inspectorate of Social Security (*Inspection générale de la sécurité sociale*). The Board of Directors that manages FDC is composed of twelve members. An Investment Committee of six members, including three external experts, assists the Board of Directors. The main task of this committee is to prepare the investment decisions for the Board of Directors.

In July 2007, FDC created a collective investment scheme in the form of a unit trust (mutual fund), in accordance with the amended law of 13 February 2007 (the Law of 2007) concerning specialised investment funds and with the status of a public limited company. This body, entitled *Fonds de Compensation de la Sécurité Sociale, SICAV-FIS* (the SICAV), became FDC's investment vehicle and is subject to the supervision of the Luxembourgish financial regulatory authority *Commission de surveillance du secteur financier* (the CSSF). From August 2007 onwards, the reserve entrusted to FDC has been gradually invested into the SICAV. FDC's Board of Directors as well as the Investment Committee's three external experts constitute the SICAV's Board of Directors.

It should be noted that the SICAV qualifies neither as a UCITS nor as an AIF investment fund.

As of 31 March 2026, the SICAV incorporated 27 sub-funds with a total value of approximately 28.2 billion EUR. Statutory texts as well as any appendices in relation to FDC and its SICAV can be found by accessing FDC's website <https://www.fdc.lu>.

The Depositary and Central Administration mandate will be assigned in accordance with the Law of 8 April 2018 regarding public tenders and the Grand Ducal Regulation of 8 April 2018 implementing the aforementioned law. All legislative texts in relation to public tenders can be found by accessing following website: <https://marches.public.lu/fr/legislation.html>.

The legislative texts in relation to FDC and the SICAV can be found on the legal portal of the Government of the Grand Duchy of Luxembourg by accessing the website <https://www.legilux.public.lu> or by accessing FDC's website <https://www.fdc.lu>.

1.2 FDC contact details

Physical address: Fonds de compensation
34-40, avenue de la Porte-Neuve, 1st floor
L-2227 Luxembourg

Telephone: +352 26 20 34 83

Fax: +352 46 25 66

Email: fondsdecompensation@fdc.lu

Website: <https://www.fdc.lu>

2 Purpose and characteristics of the tender

2.1 Purpose

The purpose of this tender is the provision of services related to Depositary and Central Administration functions including performance and risk review services (the Mandate) within category 6 “Financial services” of the common procurement vocabulary (CPV). The Mandate is awarded on behalf of FDC’s SICAV. Tenderers must comply with the requirements of the present tendering procedure and guidelines (the Guidelines).

This tender process aims to select a Depositary either (1) offering joint depositary bank, central administration as well as performance and risk review services or (2) offering depositary services jointly in partnership with another professional operator offering central administration services as well as performance and risk review services in one single proposal (joint offer in a single proposal).

The selected service provider(s) will notably carry out the following activities:

- (a) The Depositary shall perform all tasks and responsibilities incumbent upon it in accordance with articles 33 to 37 of the Law of 2007 and with the applicable administrative provisions, in particular CSSF Circular 18/697, subject to more restrictive provisions set out in the SICAV’s issue document (the Issue Document) referenced as Appendix 7 of the tender documents. On a contractual basis, the Depositary shall perform additional tasks applicable to the UCITS regime, as specified in the tender questionnaire (the Questionnaire) referenced as Appendix 1 of the tender documents as well as in the Statement of Work (the SoW) referenced as Appendix 8 of the tender documents. The Depositary is responsible for the safekeeping and the oversight of the assets of the SICAV, the checking of the regularity of certain operations of the SICAV, the checking of the SICAV’s compliance with the investment policies and restrictions, the checking of the net asset value (NAV) calculation, the on-going administration of assets and operational services and the monitoring of the SICAV’s cash flows.
- (b) The Central Administration is subject to all applicable administrative provisions, in particular those set out in CSSF Circular 22/811, subject to more restrictive provisions set out in the Issue Document. The Central Administration shall perform the NAV calculation of the SICAV, maintain the accounting records of the SICAV, act in the role of the SICAV’s domiciliary agent, and act as registrar, transfer and payment agent of the SICAV. As part of its functions and on a contractual basis, the Central Administration shall perform following additional services and reporting to the SICAV: UCITS regulatory reporting (URR) in line with the CSSF URR guidelines as well as performance and investment compliance monitoring services to the SICAV, as specified in the Questionnaire and the SoW.

The key characteristics of the Mandate are given under section 2.4 of the Guidelines.

2.2 Type of procedure

Within the meaning of the Law of 8 April 2018 regarding public tenders, the procedure of the present tender is qualified as a “European open procedure”. An open procedure is a procedure in which any interested economic operator may present a proposal.

Tenderers who do not have the desired profile and do not fulfil the minimum requirements for participation shall be immediately excluded from the tender, without examination of the proposal.

There shall not be any negotiation with tenderers at any stage in the procedure.

2.3 Stand-by mandate

A stand-by mandate is a mandate that the SICAV reserves the right to activate when needed. Such a mandate is indeed equal and subject to the same specifications as the Mandate. The stand-by Depositary and Central Administration receives no compensation as long as the corresponding stand-by mandate has not been activated.

Tenderers agree to the fact that, based on the ranking of the proposals received, they may be awarded with a stand-by mandate.

2.4 Key characteristics

Below is a summary of the key specifications of the Mandate. Detailed specifications can be found in the Issue Document. In case of discrepancies between the specifications shown below and the Issue Document, the Issue Document always prevails.

	<i>Fonds de Compensation de la Sécurité Sociale, SICAV-FIS</i>
Legal structure:	SICAV-SIF established as a public limited company (<i>société anonyme</i>) not subject to AIFMD.
Governance and management:	Self-managed while portfolio management functions are fully delegated to external asset managers. Please refer to the Issue Document for further details.
Mandate type:	Depositary and Central Administration, including UCITS regulatory reporting (URR) in line with the CSSF URR guidelines as well as performance and investment compliance monitoring services.
Capital structure:	Open-ended.

Investor base:	Single investor being the public entity FDC.
Sub-Funds:	27 sub-funds. Please refer to the Issue Document (and particularly to its supplements) for further details.
Investment style:	Active and passive investment management mandates.
Asset classes and regional exposure:	Listed securities (equities, bonds, money market instruments) and private assets (open-ended and closed-ended unlisted real estate and infrastructure funds). Global, European and emerging markets exposure.
Derivatives, hedging and FX transactions:	Restricted use of derivatives. Asset managers are responsible for FX and hedging transaction instructions. Please refer to the Issue Document (and particularly to its supplements) for further details.
Detailed portfolio holdings:	Please refer to the SICAV's audited financial statements 2025 published on FDC's website: https://fdc.public.lu/en/publications.html
Daily cash balance sweep:	N/A.
NAV calculation and publication:	Calculation of the NAV of the sub-funds and share classes as follows: • daily official NAV for money market sub-funds; • weekly and month-end official NAV for all other sub-funds holding transferable securities; • quarterly official NAV for real estate und infrastructure sub-funds. Daily unofficial NAV calculation for all sub-funds (notably for compliance monitoring purposes). Please refer to the Issue Document (and particularly to its supplements) for further details.
Pricing point:	Close of business on NAV date (T).
NAV publication deadline for official and unofficial NAVs:	16:00 CET on T+1 for NAV as of T.

Reporting and communication with asset managers:	The Depositary and Central Administration enters into direct communication and reporting with the asset managers. Reporting/data feeds to/from the asset managers has to be clarified and set-up in between the Depositary and the Central Administration and the asset managers during the implementation phase after the awarding of the Mandate.
Trade instructions:	Liquid securities: the asset managers instruct the security and derivatives trades directly with the SICAV's Depositary. The Depositary and Central Administration must set up adequate securities front-end and trade instruction mechanisms with the different asset managers to allow a straight-through-process (STP) where possible.
Tax calculations and accruals:	The SICAV is subject to VAT and must file VAT returns annually. The SICAV is not liable for any Luxembourg tax on profits or income. By virtue of article 267 of the <i>Code de la Sécurité Sociale</i> (CSS), the SICAV is not subject to the subscription tax (<i>taxe d'abonnement</i>) normally applicable to Luxembourg UCIs. The SICAV monthly accrues, where relevant, for Indian capital gains tax (based on estimates provided by its Indian tax counsel).
Subscription/redemption orders and switch transactions of SICAV shares:	Transactions are done on an ad-hoc basis (strategic rebalancing, launch of new sub-funds, etc.). Over the past years, there were on average approximatively 5 transactions annually on a consolidated SICAV level. The Transfer Agent advises the asset managers of upcoming cash in- and outflows due to SICAV share capital transactions.
Investment compliance monitoring:	The investment compliance monitoring should be performed on official and daily unofficial NAVs.

2.5 Term of the Mandate

According to applicable law at the time of publication of the contract notice related to the present tender and the drafting of the Guidelines, the term of the Mandate or a stand-by mandate is in principle set at three (3) consecutive years with effect from the signature of the contract with the possibility of renewal from year to year, except in the case of early termination. **The duration of a mandate or stand-by mandate may not exceed ten (10) years** (not including the year in which the contract was concluded). Each of the parties may terminate the contract by means of twelve (12) months' notice by registered letter with acknowledgement of receipt.

2.6 Minimum requirements and appropriate approval

Following minimum requirements (without prejudice to the other selection criteria set out in the tender documents) must be fulfilled:

- The tenderer (contracting entity) must be licensed to provide depositary bank and/or central administration services to UCIs established in the Grand-Duchy of Luxembourg.
- The tenderer (contracting entity) must be supervised by a regulatory authority equivalent to the CSSF.
- Minimum assets of Luxembourg domiciled UCIs¹ under depositary and administration of EUR 100 billion and minimum 300 UCI sub-funds at proposal remittance.

Important notices:

FDC would like to stress that the provision of regulated services in Luxembourg without a proper authorisation is not authorised and reminds that it is the full responsibility of a tendering company to ensure that it has taken the necessary steps and submitted the necessary application(s) to be able to provide services in Luxembourg and conclude contracts in Luxembourg.

Hence, companies that will be awarded with the Mandate must provide documentary evidence of their license/regulatory approval covering Depositary and Central Administration services in the Grand Duchy of Luxembourg. **A supporting document certifying that the tendering company is actually approved must be produced within a deadline of fifteen (15) calendar days as from the date of notification of the contract awarding decision.** Tenderers who fail to produce such a supporting document within the required deadline shall be rejected and the contract shall be automatically awarded to the next tenderer as per the ranking classification, the latter being bound to produce the aforementioned document under the same terms and conditions.

FDC has delegated investment management of the SICAV's sub-funds to external asset managers. Given asset managers may belong to the same group as the Depositary. In this context, **tenderers must ensure that the Depositary entity is legally independent from the asset management entity and business, is not conflicted in this respect and that proof can be provided to FDC and, if needed, to the CSSF, that measures are in place to ensure mentioned organisational and operational independence as well as to protect the interests of the SICAV and its sole shareholder FDC.** Tenderers who fail to produce such a proof upon request of the FDC shall be rejected and the contract shall be automatically awarded to the next tenderer as per the ranking classification, the latter being bound to provide the aforementioned confirmation under the same terms and conditions.

¹ Including non-regulated UCI's such as RAIFs.

3 Selection of tenderers

3.1 Main stages of the tendering procedure

The main steps of the tendering procedure are as follows:

- a) 13 May 2026 onwards: publication of the contract notice at the Portal, in the Official Journal of the European Union (OJEU), in the Luxembourg press and on-line publishing on FDC's website www.fdc.lu and tender documents available for download on the Portal.
- b) Up to 15 June 2026 until 4:00 p.m. CET: request to obtain the Questionnaire (Appendix 1 within the tender documents) using the "Model request to obtain the tender questionnaire" (Appendix 6 within the downloadable tender documents on the Portal).
- c) 24 July 2026 until 4:00 p.m. CET: Deadline for submitting duly signed proposals by electronic means via the Portal.
- d) From 25 July to 26 October 2026: Examination and evaluation of submitted proposals.
- e) 27 October 2026: Dispatch of invitations to the best classified tenderers for a clarification hearing² at the tenderer's registered office.
- f) 30 November and 1 December 2026: Clarification hearings and due diligence visit with the best classified tenderers at the tenderer's registered office.
- g) 21 December 2026: Dispatch of the tender result notifications with clear indication, where applicable, of the reasons why a proposal has been rejected.
- h) January 2027 onwards: Signature of the contract with the awarded tenderer.

3.2 Selection criteria

The selection will be based on qualitative and quantitative criteria of which the tenderers bear witness by responding to the Questionnaire. **Proposals of tenderers fulfilling the minimum requirements will be evaluated and classified based on following criteria:**

- a) Tenderers experience and expertise of the staff dedicated to depositary and central administration: weighting of 30%.
- b) Breadth and quality of depositary and central administration services and processes: weighting of 50%.
- c) Total fees: weighting of 20%.

² The hearings are only for clarification purposes. The clarifications hearings cannot lead to a better score of the respective tenderer.

3.3 Procedure for obtaining the tender documents

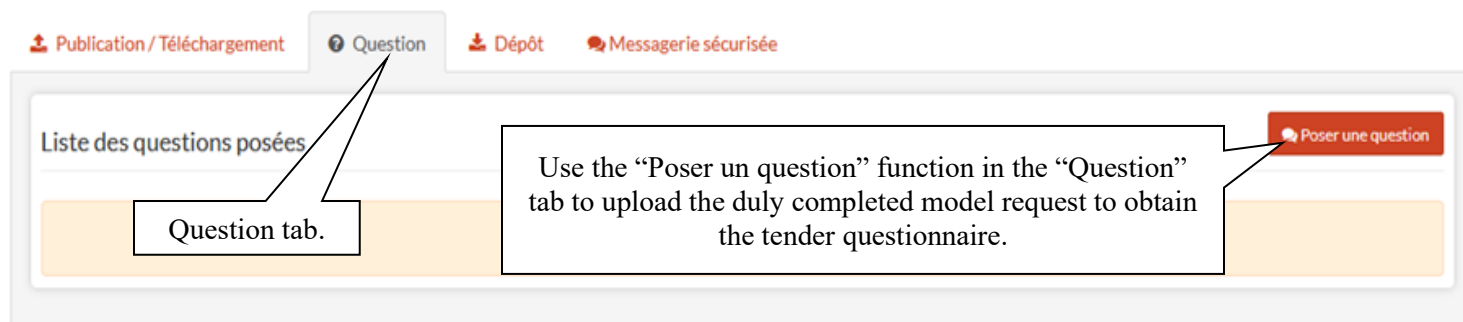
Firstly, the tender documents should be downloaded. The tender documents are available for download on the Portal in the “Publication/Téléchargement” tab, except the Questionnaire (Appendix 1 within the tender documents). How to access a tender via the Portal or how to download tender documents on the Portal is described in detail in the Portal’s handbook (tenderers should note that the download section of the Portal also offers access to a test section, FDC encourages tenderers to make use of this testing section).

Download section of the tender documents on the Portal



Once the tender documents downloaded, the Questionnaire should then be requested using the “Model request to obtain the tender questionnaire” (Appendix 6 being part of the downloaded tender documents). In order to protect the confidentiality of the information made available in the Questionnaire, this document needs to be requested separately via the Portal. In order to do so, tenderers should go to tab “Question” and use the “Poser une question” button while uploading the duly completed model request to obtain the tender questionnaire.

Question section on the Portal



Tenderers will receive the Questionnaire within two (2) working days following their request.

The above-mentioned tender documents can be requested until **15 June 2026 until 4:00 p.m. CET** at the latest.

3.4 Deadline and procedure for the proposal remittance

The duly signed proposals must be remitted by electronic means via the Portal by **24 July 2026 until 4:00 p.m. CET** at the latest.

Proposals that are uploaded after this deadline will not be considered. In this context, the date/time stamp of the Portal will serve as proof. The remittance of a paper version is not authorised (any received paper version will thus be rejected without any examination and evaluation).

If several proposals have been submitted by a tenderer, only the most recent submission will be taken into consideration.

3.4.1 Support elements of the proposals

All documents stated under section 3.4.2 of the Guidelines have to be submitted by electronic means via the Portal.

3.4.2 Content of the proposal

The proposal must contain following documents:

- a) The duly completed and digitally signed Word questionnaire as well as the duly completed Excel file referenced as Appendix 1 within the tender documents.** The questionnaires should also bear the header of the tenderer. **Questionnaires with a missing or invalid signature will be rejected.**
- b) The duly completed and digitally signed undertaking declaration** referenced as Appendix 2 within the tender documents.

An authorised person must sign the undertaking agreement. The undertaking agreement commits the tenderer to the terms and conditions of this tender and all supporting document and their appendices.

- c) An official document (less than three (3) months old) certifying the registration of the tenderer in the trade register or with the competent public authority that records commercial companies.**

It is up to the tenderer to provide documentary evidence of its registration under the conditions provided by the legislation of the state in which it is established.

- d) **The duly completed and digitally signed declaration swearing that the tenderer is not prohibited from participating in public tenders** referenced as Appendix 3 within the tender documents.
- e) **The duly completed and digitally signed declaration swearing that the tenderer has fulfilled its tax, social and anti-money laundering & counter-terrorism financing (AML/CTF) obligations** referenced as Appendix 4 within the tender documents.
- f) **The duly completed and digitally signed declaration swearing that the tenderer holds the appropriate approval referred to in section 2.6 of the Guidelines** referenced as Appendix 5 within the tender documents.
- g) **Balance sheet and profit and loss account of the last three (3) years.**

3.5 Language of proposals

All the documents set out in section 3.4.2 of the Guidelines must be drafted in either English, French or German. **FDC will not accept a proposal that is not completed in one of the languages indicated above.**

Any other document should also be drafted in one of the above-mentioned languages or, if this is not the case, be accompanied by a certified true translation.

3.6 Important notices

Tenderers' answers will be considered as definitive in accordance with the public tender regulations and will not give subject to any subsequent negotiation.

The fee quotes will be considered as definitive and will not give subject to any subsequent negotiation.

3.7 Clarification questions

Clarification questions must be addressed to FDC via a secure message using the "Question" tab on the Portal (cf. section 3.3 of the Guidelines). Such questions can be introduced until **13 July 2026 until 4:00 p.m. CET**. Questions introduced after this deadline will not be answered by FDC.

Questions must be written in English, French or German and may only be used to obtain clarification about the terms and the purpose of this tender and its appendices. They must be written in a non-personalised manner and may not under any circumstances contain information on the proposal a tenderer intends to make. Your questions should refer to (1) the source document and (2) the question or reference number of line reference.

Questions concerning technical or operational details that can be resolved after contract award will not be answered by FDC.

Questions related to the registration process, access management or handling of the Portal will not be answered by FDC. Such questions must be addressed to the Portal's contact details or Helpdesk.

FDC will provide on a regular and batch basis its answers to the tenderer's questions via the Portal. **The latest batch of answers will be provided at the latest by 17 July 2026 4:00 p.m. CET.**

3.8 Alternative proposals

No alternative proposals shall be considered.

3.9 Clarification hearings with the best classified tenderers

FDC proceeds to clarification hearings with the best classified tenderers at the tenderer's registered office. These hearings are for clarification purposes only and cannot lead to a better score of the respective tenderer(s). In this context, FDC will send to the concerned tenderers an invitation with an agenda setting out the sequence of the hearing session. All invited tenderers will receive the same agenda.

The clarification hearings should take place with the relevant senior managers involved in the day-to-day operations of the services under tender.

Tenderers not invited for a hearing should refrain from contacting FDC at that moment of the tender process and wait for the notification of the awarding decision as foreseen in section 3.11 of the Guidelines.

3.10 Period of validity of the proposals

Proposals are valid for a period of five (5) months with effect from the closing day of the proposal remittance being 24 July 2026.

3.11 Awarding of the contract

The awarding of the contract shall be pronounced by FDC's Board of Directors.

The awarding term should normally not exceed two (2) months from the opening of the proposals. Nevertheless, with regard to the scope and complexity of the current tender, FDC refers to article 49 (2) of the Grand Ducal Regulation from 8 April 2018 determining the modalities of the Law from 8 April 2018 regarding public tenders. The given article provides that the awarding term can be longer without exceeding five (5) months.

Thus, the notification of the awarding decision will be communicated via the Portal on **21 December 2026** by FDC. Similarly, tenderers whose proposal has been rejected will also be informed. **Such notification will indicate the reasons why a proposal has been rejected.**

In the event that FDC would find a divergence between the information provided by the tenderer and the reality of the situation, it may withdraw the awarding decision without this resulting in any entitlement to a compensation of any kind whatsoever. In this case the contract shall be assigned to the next tenderer as per the ranking classification.

4 Additional information

4.1 Applicable law

Luxembourg law is applicable to this tender.

4.2 Tender fees

FDC informs tenderers that it is not liable for any direct or indirect costs relating to the preparation, presentation or explanation of the proposals.

Tenderers shall bear all costs and expenses arising from this tender.

4.3 Confidentiality

- a) Tenderers are hereby informed that FDC will collect and process data on their behalf, their partners, employees and staff as it is deemed necessary for monitoring the tender process, the evaluation of the proposals and the awarding of the contract. The data shall not be communicated to any third party, without prejudice to the provisions set out in below section 4.3 b) of the Guidelines, and shall be retained for the period provided by law. The persons concerned shall have the right to access and amend their data by contacting FDC.
- b) Tenderers are hereby informed that FDC has entrusted independent consultants established in Switzerland with the task of assisting in the conception and realisation of this tender. As a result, any information submitted by tenderers during the process may be transmitted to these independent consultants.
- c) FDC and all its officials and service providers are required not to divulge any information in the context of this tender which is not already lawfully in their possession and which would be covered by or could adversely affect professional secrecy.
- d) The processing³ by FDC of personal data⁴ communicated by the tenderers relating to this tender is regulated by national and European legislation respectively, from May 25, 2018 onwards, by the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (the GDPR regulation).

In compliance with legal and contractual obligations binding FDC, communicated personal data may be transferred to a processor and/or subcontractor. In particular and on the basis of an

³ As defined in article 4 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data.

⁴ *Ibid.*

existing consultancy contract, personal data may be transferred to FDC's independent consultants established in Switzerland.

Tenderers are hereby informed that a transfer of personal data to a third country may take place where the European Commission has decided that the third country in question ensures an adequate level of protection. Such a transfer does not require any specific authorization.

The personal data are retained by FDC in compliance with the technical and organizational security measures necessary to avoid any personal data breach⁵.

The holder of personal data is entitled to ask the rectification and the erasure of its data within the limits set down by the GDPR regulation applicable from May 25, 2018 onwards.

Any breach of personal data will be notified by FDC to the competent supervisory authority as soon as possible and, if possible, seventy-two (72) hours at the latest after becoming aware of the breach.

⁵ As defined in article 4 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data.

5 List of Appendices

Appendix 1:	Word questionnaire and Excel file
Appendix 2:	Mandatory model of the undertaking declaration
Appendix 3:	Mandatory model of the declaration on honour on the absence of a prohibition on participating in public tenders
Appendix 4:	Mandatory model of the declaration on honour for tax, employer and AML/CTF obligations
Appendix 5:	Mandatory model of the declaration on honour regarding the approval
Appendix 6:	Model request to obtain the tender questionnaire
Appendix 7:	Issue Document
Appendix 8:	Statement of Work
Appendix 9:	Portal Handbook